

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

OCTOBER 21, 2019

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on October 21, 2019

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Mrs. Julie Pikiwicz was absent. Also in attendance were Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor.

Roll Call

Dr. Pushchak announced that the Board met in Executive Session on October 14, 2019 prior to the work session to discuss personnel.

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Sandberg, seconded by Mr. Pushchak to approve the meeting minutes of the September 16, 2019 Regular Board and Athletic Committee meetings and the October 14, 2019 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

During the school reports, Dr. Hallock and Mr. Berlin presented Morgan Larson a Seneca High School Student who also attends Erie County Technical School an Exemplary Award for perfect attendance and honor roll for the last 4 quarters.

School Reports

Dr. Pushchak thanked Morgan for her representation of our school district and shared the Board loves to acknowledge the great things our students do.

Mrs. Barboni, Mr. Paris, and Mr. Miller shared the PSSA data for their buildings. WASD's numbers were above the state average in almost all areas. They also shared their focus in the areas where improvement can be made. Dr. Pushchak thanked the principals and teachers for their dedication and hard work in working to help our students succeed and to Mrs. Kelley for her leadership. The Board is counting on you to continue to work towards the goal of providing our students success in learning. Curriculum remains the Board's key focus.

During Guest and Citizen's Dr. Pushchak recognized Dr. Dean Maynard and Brad Whitman from the Northwest Tri-County Intermediate Unit who joined us this evening.

Guest & Citizen Comments

Danny Carter addressed the Board regarding responses to the guests who address the board and bringing back the activity bus to increase student participation in sports.

David Applebee addressed the board regarding damages to the buildings during extra-curricular activities and his concerns with this being an ongoing problem.

Amy Newcomer (11th grade student) addressed the Board on concerns of students vaping in the restrooms and how can we make the restrooms safer. She also has concerns that the cafeteria is using many plastic containers and perhaps looking into more environmentally friendly choices for serving containers.

Morgan Farrell (11th grade student) addressed the board regarding painting the staircase near the special education classrooms to help boost student morale and school spirit.

Dr. Pushchak thanked the students for voicing their concerns. They were very well-spoken and had legitimate concerns.

There is no superintendent's report this evening.

**Superintendent's
Report**

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

**Business
Administrator's
Report**

- Revenue & Expenditure Reports
 - [General Fund](#): \$7,900,721.64
 - [Capital Projects](#): \$1,652.42
 - [Cafeteria](#): \$168,873.18
 - [Cafeteria Profit/Loss](#): July \$(2,768.76), August \$(11,124.17)
September \$(26,509.98)
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$42,026.56
 - [Exhibit A2](#) Checks Already Written: \$4,936.03
 - [Exhibit A3](#) General Fund Bills: \$517,818.10
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$22.90
 - [Exhibit B2](#) Cafeteria Bills: \$65,939.75
 - [Exhibit C1](#) Capital Project Fund Bills Already Written: \$19,428.70
 - [Exhibit C2](#) Capital Project Fund Bills: \$926,172.42
 - [Exhibit D](#) SHS Activity Fund Report: \$61,622.29

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Snippet to authorize the Business Administrator to transfer \$945,601.12 from the Committed Reserve Fund to the Capitol Project Fund. Motion approved by a voice vote with no opposition.

Budgetary Transfer

Motion by Mr. Snippet to approve the following:

- The Standard Form of Agreement Between Wattsburg Area School District and HHSDR Inc. for the Wattsburg Elementary Center – Adult Toilet Room Improvements as outlined in [Exhibit E](#).
- The following use of facility requests:
 - Elementary center gymnasium by the Seneca Soccer Club on Thursdays in October 2019 and November 7, 2019, 5:45 – 8:00 p.m. for 5th & 6th Grade Boys’ Indoor Soccer practice at no cost to the requestor.
 - Elementary center gymnasium by the Seneca Soccer Club on Saturdays February 29, 2020 through May 2, 2020 from 8:00 a.m. – 8:00 p.m. for Elementary Spring Soccer Club Sessions at no cost to the requestor.
 - Seneca High School auditorium and cafeteria dining room by Shining Stars Special Needs on Saturday, April 25, 2020, 3:00 – 8:30 PM for the Shining Stars Special Needs Pageant at an estimated cost of \$537.49.

**Agreement with
HHSDR**

**Facility Use
Requests**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, second by Mr. Snippet to approve the additions to the Kelly Educational Staffing Substitute List as outlined.

Dan Albaugh	Kimberly Chase	Amy Franklin-Craft	Susan Robinson - RN
Morghen Bartholomew	Shannon Cunningham	Rhonda Kaltenbaugh	Annette Utegg
Elizabeth Bille	Brent Fallon	Caitlin Ostrowski	John Fox

**Kelly Educational
Staffing Substitutes**

Motion approved by a voice vote with one abstention (Mr. Duda). Motion carried.

Motion by Mrs. Sandberg, seconded by Dr. Hallock to approve the following:

- Rebecca Peterson (retro to October 1st) and Kody Seymour (retro to October 7th) as additions to the Service Substitute List for 2019-2020
- The resignation of Carolyn Greenawalt, custodian effective October 2, 2019.
- The following leave requests:
 - Leave of Absence for Karly Long utilizing sick/personal days and Family Medical Leave of Absence anticipated April 22, 2020 through June 5, 2020.
 - Leave of Absence substantively identical to FMLA for Denise Rutkowski effective October 15, 2019.
- The following appointments:
 - Robert Englert as Assistant Principal at Seneca High School and Truancy Officer for the Wattsburg Area School District effective October 30, 2019 and the agreement between Mr. Englert and Wattsburg Area School District effective October 30, 2019.
 - Michael Rimdzius as LT Substitute – SHS anticipated September 30, 2019 through June 5, 2019 at master’s Step 1.

Service Substitutes

**Personnel
Resignation**

Leave Requests

**Personnel
Appointments**

- Meckenzie Jones as Custodian, Level II, Class B, 6.50 hours/day, 210 days/year effective October 22, 2019.
- Taylor Campbell as Special Education Aide, Class B, 7 hours/day 180 days/year effective October 28, 2019.
- The following conference requests
 - Mary Beth Hengelbrok to attend CS Academy Fall Workshop October 21 and November 4, 2019 in Edinboro, PA at an estimated cost of #338.20. Funds from Instructional Travel and Substitute accounts.
 - Erica Young, Laura Vogel and Julie O'Donnell to attend CDT Updates on October 4, 2019 in Edinboro, PA at an estimated cost of \$477.30. Funds from Professional Development.
 - Michelle Pissano and Brittany Smiley to attending the Ins and Outs of Progress Monitoring on October 30, 2019 in Edinboro, PA at an estimated cost of \$266. Funds from Special Education.
 - Michelle Pissano and Brittany Smiley to attend Getting on Track to Read by Grade 2 on November 19, 2019 in Edinboro at an estimated cost of \$26.10. Funds from Special Education.
 - Jennifer Malec to attend CS for All PA K-8 Integrated Model on October 10, 2019 and February 10-11 and May 12, 2020 in Pittsburgh, PA. Funds covered by Grant.
 - Tim Schweitzer, Mike Grove, Paul Semrau, and MaryBeth Hengelbrok to attend Mid-Atlantic Science Olympiad Coaches Clinic on November 2, 2019 in State College, PA at an estimated cost of \$778.36. Funds from Professional Development.
 - Paul Semrau to attend Intro to Arduino on November 20, 2019 in Edinboro, PA at an estimated cost of \$159.10. Funds from Instructional Travel and substitute accounts.
 - Vicki Bendig to attend PSABO Annual Conference March 17-20, 2019 in Pittsburgh, PA at an estimated cost of \$1,181.00. Funds from BA Conferences.
 - Jeff Gifford to attend Turf and Ornamentals Conference of Northwest Pennsylvania on January 7, 2020 in Meadville, PA at an estimated cost of \$ 118.36. Funds from Maintenance.
 - Vicki Bendig to attend Orientation to School Food Services Operations on October 23-24, 2019 in Harrisburg, PA at an estimated cost of \$628.44. Fund from BA Conferences.
 - Jessica Mathis to attend PIMS Data Quality Network monthly in Edinboro, PA for the 2019-2020 school year.
 - Hillary Barboni and Rebecca Kelley to attend Title 1 Regional Training on October 23, 2019 in Clarion, PA at an estimated cost of \$139.20. Funds from Title.
 - Rebecca Kelley to attend Regional Curriculum Directors' Meeting on November 20, 2019 in Pittsburgh, PA at an estimated cost of \$157.76. Funds from Professional Development.

Conference Requests

- Paul Semrau to attend Lego Mindstorm EV3 on February 12, 2020 in Edinboro, PA at an estimated cost of \$159.10. Funds from Instructional Travel/Substitute Account.
- Eric Schultz to attend PASBO Annual Conference, March 17-20, 2020 at an estimated cost of \$880.00. Funds from Maintenance Conferences.
- Julie McGaughey to attend Gifted Education Workshop on November 20, 2019 in Erie, PA at an estimated cost of \$28.34. Funds from Special Education.
- Cheryl Krider, Tom Banks, and Derek Peterman, Mary Beth Hengelbrok, Heather Hedderman, Chris Paris and Rebecca Kelley to attend Computer Science Strategic Planning Tool for School Districts on November 13, 2019 at the Northwest Tri-County Intermediate Unit at an estimated cost of \$769.40. Funds from Travel and Substitute Accounts.
- Elizabeth Diehl to attend Penn State Behrend Counselor Workshop on October 29, 2019 in Erie, PA at no cost to the district.
- The Act 93 Agreement with Jessica Mathis for 2019 through 2024.
- The School Physician as Saint Vincent Medical Group at the rate of \$15.00 per physical exam effective January 1, 2020 through December 31, 2020.
- Dr. Richard Brozewicz, DDS, as the school Dentist for the 2019-2020 school year at the rate of \$5.00 per exam.

**Act 93 Agreement
 School Physician**

School Dentist

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mr. Snippet to approve the following:

- Homebound instruction for a 9th Grade student anticipated September 16, 2019 through December 16, 2019.
- The implementation of the EL Education curriculum and associated supplemental materials for grades 4-6 and the selective implementation for grades 7-8.

**Homebound
 Instruction**

**EL Education
 Curriculum**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Dr. Hallock to approve the transportation requests and ratification of field trips since last meeting.

**Transportation
 Requests**

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
AFJROTC	Friday, October 25, 2019	Gannon University	TBD	AFJROTC
Grade 8	Friday, October 25, 2019	Erie Maritime Museum Wendy's	\$933.33	Student Body Account Substitute Account
Grade 10-12 Forensics/A&P	Friday, October 25, 2019	Edinboro Reeder Hall	\$766.00	Student Activities

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
AFJROTC	Friday, October 25, 2019	Gannon University	TBD	AFJROTC
Grade 8	Friday, October 25, 2019	Erie Maritime Museum Wendy's	\$933.33	Student Body Account Substitute Account
Grade 10-12 Forensics/A&P	Friday, October 25, 2019	Edinboro Reeder Hall	\$766.00	Student Activities
Marching Band	Saturday, October 26, 2019	Collegiate Academy	\$800.00	TBD
Grade 9	Friday, November 1, 2019	Erie County Tech School	\$450.00	Student Activities
Grades 10-11	Friday, November 1, 2019	Penn State Behrend	TBD	Student Activities
National Honor Society	Friday, November 22, 2019	Pleasant Ridge Manor	\$250.00	Student Activities
AFJROTC	Thursday, December 12, 2019	Carnegie Science	TBD	AFJROTC

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Thayer-Zacks, seconded by Mrs. Sandberg to approve the following:

- The additions to the WASD Volunteer List

Elizabeth Bille	Andrew Leno	Jennifer Potter-Groves	James Kinnear
Abigail Gilmore	Aubrey Loranger	Carlo Randazzo	Jennifer Laboski
Gennie Humes	Sally McKenney	Jessica Vallimont	Timothy Wolfram
Felicia Kerecman	Miranda Melquist	Deborah Will	Marissa Wolfram

 Amber Kinney
- The resignation of Tim Malinowski as weightlifting coach effective October 3, 2019
- Susan Nolan as Student Council Advisor for the 2019-2020 school year at step 6.

WASD Volunteers

Athletic Resignation

Extra-Curricular Appointment

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Dr. Hallock to declare items as surplus as outlined in [Exhibit F](#) and the following cafeteria items as surplus

- 12 cases of napkin dispensers (free from company)
- 2 Gehl's cheese dispensers (free from company)
- 350 old trays

Surplus Items

Motion approved by a voice vote with no opposition. Motion carried.

Dr. Hallock shared that the ECTS JOC will meet on Thursday, October 24th.

ECTS

Dr. Pushchak shared that the Northwest Tri-County IU Board will meet Wednesday, October 23rd.

Northwest Tri-Co Intermediate Unit

There being no further business before the Board, upon motion by Dr. Hallock, seconded by Mr. Snippert, the meeting was adjourned at 7:54 p.m.

Adjournment

Signature on File

Vicki Bendig

School Board Secretary